

## MINUTES OF ROWTON PARISH COUNCIL MEETING

MONDAY 11 MARCH 2019 at 7.30pm

Present: Councillors Bob Knight (Chair)  
Glenys Harrison (Vice-Chair)  
Paul Shannon  
Howard Hopwood

In attendance: Clerk Christine Davies  
CWaC Cllr Stuart Parker – left at 8.00pm

### 1 Apologies

Cllr Peter Thomas (meeting)

### 2 Declaration of Interest

None

### 3 To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 14 January 2019

Resolved: Minutes approved and signed as a true record by Cllr Bob Knight (Chair)

### 4 Matters Arising not covered elsewhere on the Agenda

None

### 5 Public Participation

No members of the public in attendance.

### 6 Highways

i) Build-up of mud on pavement Nr Vaynol, A41. Clerk reported that Highways have carried out a path sweep of the area, but the issue of the encroaching turf and debris still remains. Clerk to chase up and report back.

ii) Surface of Moor Lane at Junction with A41 (sunken manhole covers) Clerk reported that this work is still currently scheduled in programme of works and will chase up as well

iii) Blocked culvert mid-way Short Rowton Lane – Scheduled to be inspected within next 5 days of today's date.

Cllr Hopwood raised issue of encroaching turf and debris on pavement to the left at the junction of Long Rowton Lane and the A41. Clerk to Action

Cllrs Knight and Harrison also brought up issue of potential road collapse opposite the property Cophorne on Moor Lane. A serious road collapse occurred several years ago and this particular area is showing signs of a

possible repeat i.e. a noticeable dip in the same spot on the road and damage to the tarmac. Cllr Parker recommended contacting Stuart Batemen, Principal Highways Engineer. Clerk to Action

## **7 Village Green – Grass Cutting**

The Manager of Rowton Hall Hotel has verbally offered the services of his outside contractor to cut the grass. However, the Parish Council seeks assurance that the contractor has the necessary certificate of liability insurance. If this is not the case, then the Parish Council will explore using the services of Steve Beech Garden Maintenance who previously cut the grass in July 2018 at £15 per cut. This is also subject to him having the necessary certificate of liability insurance. Cllr Paul Shannon agreed to be the point of contact with the contractor.

## **8 Village Green Volunteer Group**

Cllr Shannon reported that there are currently six volunteers on the rota however it would be good to have one or two additional volunteers. The Parish Council reviewed the Risk Assessment for Garden Maintenance which was last assessed on 15 January 2018 and there were no amendments.

## **9 Charitable Donation**

It was unanimously agreed to donate £50 to the Hospice of the Good Shepherd, the chosen charity of David Cummings, who led the Village Walk on 23 September 2018.

## **10 Finance**

The following expenditure was approved:-

Payments	Amount	Cheque No
CM Davies Jan Sal (175.25 + 18.30 expenses)	£193.55	000722
A Cartwright t/a ACC Business Sol re website hosting	£72.00	000723
CM Davies Feb Sal (186.21 + 18.61 expenses)	£204.82	000724
Hospice of the Good Shepherd – donation in lieu of David Cummings leading Village Walk - Sept 2018	£50.00	000725
Bank Balance as at 05/03/2019	£4114.77	

**Clerk's Salary Increment** Resolved: Clerk's salary to be increased from SP12 to SP13 from 01 April 2019

## **11 Planning**

Planning Application decisions received re: 18/04457/FUL Rowton Grange West, Whitchurch Road: demolition of conservatory and erection of single storey rear extension and 18/04868/FUL Waterside, Chapel Close: first floor

extension – both Approved. No Comment submitted re Planning Application 19/00226/FUL re Arden Croft, Greenfields Lane: erection of detached double garage. Planning Application received 19/000482/FUL The Glass House, Moor Lane: single storey front extension including canopy and garage conversion. Comments by 25/03/19 – it was agreed a No Comment to be submitted.

## **12 Website**

i) Clerk had obtained quote of £40 from ACC Business Solutions to incorporate new web page entitled Rights of Way to display map and narrative.

Resolved: Quote accepted and work to be carried out to website

ii) Compliance with new Accessibility regulations to be deferred to May meeting.

## **13 Councillor Vacancy**

Cllr Hopwood has received no further response from potential candidate.

## **14 Issues for Discussion/Consideration**

Cllr Bob Knight stated that it was his intention to step down as Chair at the next meeting to be held in May. The Clerk said she would forward details of forthcoming CHaLC Chairmanship training courses.

## **15 Correspondence**

Request from North West Air Ambulance for Donation -

Letter from CWaC re forthcoming council elections on 2 May 2019 and important dates to abide by

Clerks & Councils Direct – March 2019

The Clerk Magazine – March 2019

Glasdon brochure

## **16 Date of Next Meeting**

Annual Parish Meeting followed by Ordinary Parish Council Meeting –  
Monday 20 May 2019

Meeting closed at 9.00pm